

# OAK RIDGE R2A2 MAPPING

11/27/2002 2:32 PM

Organization: Assistant Manager for Assets Utilization, AU-60Date: 09/04/2002

<b><i>Roles &amp; Responsibilities</i></b> (per ORO Manual 110)
<ul style="list-style-type: none"> <li>Contracting Officer's Representative (COR) for the Decontamination and Decommissioning (D&amp;D) Project.</li> <li>Chairs and ensures effective operation of the ORO Labor Standards Committee.</li> <li>COR for Bechtel Jacobs Company LLC.</li> <li>Approves Bechtel Jacobs Development Corporation commitments to Department of Energy (DOE) for job creations.</li> <li>Chairs Oak Ridge Operations (ORO) Technical Qualification Board.</li> <li>Chairs BNFL Three-Building D&amp;D Project Change Control Board.</li> <li>Provides performance evaluation of prime contractors.</li> <li>Establishes all policies, manages and administers the activities related to the reuse and reindustrialization of selected assets and facilities into viable self-sustaining industrial complexes in order to accelerate environmental cleanup at lower cost, while ensuring safety and mitigating the impacts of Federal downsizing to regional economies and communities.</li> <li>Reviews and approves, as appropriate, all proposed disposal, reuse, or reindustrialization actions including leasing of facilities, buildings, infrastructure, and real estate interests.</li> <li>Reviews and approves, as appropriate, all proposed sales and alternative dispositions of assets, including equipment, scrap metals, and materials, unless otherwise delegated.</li> <li>Tenant Facility Modification Board.</li> </ul>

What Does this organization do for the department?  
Is it in **direct or indirect** support of Departmental missions?

<b><i>Accountabilities</i></b> (Internal and External)
<ul style="list-style-type: none"> <li>Headquarters (HQ)/Environmental Management (EM) [full-time equivalents and funding from EM also work on EM projects]</li> <li>Office of Science as Lead Program Secretarial Office</li> <li>Office of Workforce and Community Transition (WT)</li> <li>Manager of ORO</li> <li>Other agencies such as Department of Justice, National Aeronautics and Space Administration, Department of State, EPA, U.S. Air Force</li> <li>Tennessee State Government, in particular the Departments of Environment and Conservation and Economic Development</li> <li>Community Reuse Organization of East Tennessee</li> <li>City of Oak Ridge and impacted counties and local government officials</li> <li>Other DOE sites</li> <li>Public</li> <li>Tennessee Department of Economic Growth</li> <li>Memorandum of Understanding with Pantex Site for recycle and declassification of material from classified weapons.</li> <li>Nuclear Energy</li> <li>ORO Chief Financial Officer</li> </ul>

To whom is this organization accountable?  
How is accountability assured? External Review

<b><i>Authorities Delegated</i></b>	
<i>Type</i>	<i>From</i>
<ul style="list-style-type: none"> <li>Employee Personnel Actions (Leave, Timesheets, Training, etc.)</li> <li>ORO M 411.1, Manual of Safety Management Function, Responsibilities, and Authorities Level II, for ORO</li> <li>ORO M 110, ORO Organization Manual, Chapter 8, Office of Assistant Manager for AU</li> <li>Project Management – DOE Order 413.3 and DOE M 413.3 (Draft)</li> <li>AU Program Management Procedure AU-1.1</li> <li>Certifying Official for AU Security Clearances</li> <li>Contracting Officer's Representative</li> </ul>	<ul style="list-style-type: none"> <li>HQ</li> <li>ORO Manager</li> <li>U.S. Department of Justice</li> <li>Federal Acquisitions Regulations</li> <li>DOE Acquisition Regulations</li> </ul>

What authorities are vested in the organization that allows these responsibilities to be carried out?  
Appraisal?

## **TYPES of DELEGATIONS:**

Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)  
Federal Law (29CFR1910, 10CFR830, etc.)  
DOE Directives (i.e., DOE Order 521.1A)  
Interagency Agreements (i.e., State, EPA, NRC, etc.)  
Include implied Authorities

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## ***Roles & Responsibilities***

(per ORO Manual 110)

- Provides contractual oversight and technical services to t Evaluates all Assets Utilization (AU)-proposed disposal actions and determines the appropriate organization for action.
- hose contracts that relate to AU and recovery and reuse.
- Manages and promotes Integrated Safety Management in accordance with the Integrated Safety Management Program, DOE-ORO Reindustrialization, Environment, Safety & Health (ES&H) Program Plan, so that all missions are accomplished while protecting the public, the worker, and the environment.
- Authorizes or delegates approval of safety documentation/authorization basis for Hazard Category 2 and below nuclear facilities and non-nuclear facilities. Also conducts authorization basis document reviews consistent with contractual requirements and prepares Safety Evaluation Reports.
- Manages accident investigations in accordance with DOE O 225.1A and ORO O 220, Chapter X.
- Develops and staffs an organizational structure to manage the ORO AU Program to carry out the objectives of the Department.
- Works with Division Directors to ensure that applicable or identified technical staff have approved Individual Development Plans, are working toward meeting training goals, are qualified and competent, and have access to the required training.

## ***Accountabilities***

(Internal and External)

- International agencies such as International Atomic Energy Agency provide radioactive detection instruments and comments/presentations on release limits.
- State governments [bulk monitor project]
- All ORO DOE contractors
- Other DOE sites [we have facilitated actions with several sites DOE wide]
- Commercial nuclear operations [contracts and recycle lead as products for the site]
- ORO Offices of Assistant Manager for Environment, Safety, Health, and Emergency Management and EM
- ORO Procurement and Contracts
- Human Resources Division

## ***Authorities Delegated***

*Type**From*

- Bill Richardson's January 19, 2002, memorandum, "Internal Reuse and Recycling at DOE Facilities, required all sites to coordinate their efforts to internally reuse and recycle materials and equipment from radiological areas with the Center of Excellence for Metals Recycle (NMR).
- Bill Richardson's January 19, 2001, memorandum for HQ and field elements, "Department-wide Lead Policy," assigned NMR role as DOE clearinghouse of DOE surplus lead and lead products.
- Joseph Vionia, DOE Chief Financial Officer, September 26, 1995, memorandum to Jim Hall, ORO Manager, "Sale of Precious Metals," which established ORO as the business center for precious metals.

What Does this organization do for the department?  
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How is accountability assured? External Review

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		<b><i>Type</i></b>	<b><i>From</i></b>
<ul style="list-style-type: none"> <li>Discharges the remainder of the mission of the Office of AMAU through the Reindustrialization Division, Facilities and Materials Reuse Division, Technical Oversight and Implementation Division, and the East Tennessee Technology Park Three-Building D&amp;D Project Manager.</li> </ul>		<ul style="list-style-type: none"> <li>Congressional Record, October 23, 1997, H9193, Section 3138, established ORO as the site for the National Electronic Recycling Center and authorized the use of proceeds to defray costs.</li> <li>MOU with Pantex to facilitate the recycle of material associated with classified weapons that removes classification concerns.</li> <li>Interagency Agreement between the U.S. Department of Justice Programs Office for Domestic Preparedness and the U.S. Department of Energy, Oak Ridge Operations, Assets Utilization Office, National Center of Excellence for Materials Recycle, June 8, 2002.</li> </ul>	
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## ***Accountabilities*** (Internal and External)

## ***Authorities Delegated***

### *Type*

### *From*

- G. Leah Dever memorandum to Robert J. Brown dated November 9, 1999, "Delegation of Authority to Make Protectiveness Decisions for Workers Utilizing Leased Space on the Oak Ridge Reservation (Reference: August 6, 1999, *Guidance on Protection of Workers Utilizing DOE Leased Facilities*)"
- Alvin L. Alm's November 18, 1996, memorandum, "Selection of the Recycling Lead Site for Radioactively Contaminated Carbon Steel," selected the ORO site for the lead on metals recycle.
- Section 3154 of the Defense Authorization Act for Fiscal Year 1994, "Lease of Property at Department of Energy Weapon Production Facilities".

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## ***Accountabilities*** (Internal and External)

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### *From*

- 10 CFR Part 770, "Transfer of Real Property at Defense Nuclear Facilities for Economic Development".

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